



MEETING OF BEACHAMWELL PARISH COUNCIL

Wednesday 28th January 2026

To members of the Council,

You are hereby summoned to attend the a Parish Council meeting of Beachamwell Parish Council on Tuesday 3rd 2026 February at 3pm in the Villagers Hall.

Members of the press and public are invited to attend.

Sarah Hunt

Sarah Hunt
Parish Clerk

AGENDA

1. To receive and consider apologies for absence.

To consider any dispensations.

To receive confirmation that the current vacancy can be filled by co-option. Please direct any interested parties to the Clerk to obtain an application form.

2. To record declarations of interest and approve any requests for dispensations.

If you have a Disclosable Personal Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest.

You may not participate in discussion or vote on the matter.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position
- That of your family or close friends
- That of a club or society in which you have a management role.

In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, you may not vote in the matter.

3. Minutes.

To consider and approve the minutes of the Parish Council meeting held on 4th November 2025.

4. Public Form.

4.1 To receive a report from Fabian Eagle, County Councillor.

4.2 To receive a report from Peter Wilkinson, District Councillor.

4.3 To receive questions or comments from members of the public.

Clerk: Sarah Hunt. Postal Address: 58 Hercules Road, Hellesdon, Norwich, Norfolk, NR6 5HH

Telephone: 07355694133

Email: beachamwellparishcouncil@gmail.com

5. Updates on previous Matters.

To receive reports on progress of items not on the agenda from the previous meetings – no decisions may be taken under this item.

- 5.1 Website. Is now live at beachamwellparishcouncil.gov.uk
- 5.2 Footpath maps delivered to Village Hall by Clerk. Grant application successful and £500 awarded from Breckland District Council through Spark Fund. Funding remains to support organised walk from Village Hall or similar.
- 5.3 Registration of Village Green now complete. NK536683. Added to asset register. £160.00 refund on legal fees.

6. Finance and Governance Matters.

- 6.1 To consider and agree payments and note any income;

Payments:

S Hunt Dec salary incl homeworking (Paid)		£ 444.60
Scribe Accounts	£156.17	£31.23 £ 187.40
RLS Computers – website hosting (Paid)	£140.00	£28.00 £ 168.00
Unity Bank (Bank Charges – monthly)	£ 6.00	£ 6.00
HMRC	£ 0.24	£ 0.24
Sarah Hunt Jan Salary Inc. Hmwkg	£ 444.60	£ 444.60
Prontaprint	£ 245.00	£ 245.00

Receipts:

Interest (31.12.2025)	£ 69.60
Spark Grant – Breckland District Council	£ 500.00

- 6.2 To receive an up to date bank reconciliation as at 31.01.2026
- 6.3 To note HMRC Refund requested £352.19.
- 6.4 To note the reduction in Unity Bank interest rate from 2.10 to 1.95.

7. Planning.

- 7.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date:
 - 7.1.1 PL.2026/0041/DCA – 3 Drymere, Beachamwell. Discharge of condition 13 on PP 3PL.2022/1330/F.
<https://publicportal.breckland.gov.uk/planning/index.html?fa=getApplication&id=198923>
- 7.2 To receive notification of decisions taken by Breckland District Council.
- 7.3 To receive treeworks notifications:
 - 7.3.1 PL/2026/0036/TCA. 4 St Johns Lane, Beachamwell. Apple tree – removal and new tree to be planted.

8. Administrative Matters.

- 8.1 Drove Farm Solar.
 - 8.1.1 To note the Clerk attended Drove Farm Solar meeting with Terry Jermy MP and representatives of other Councils affected on 16th January 2026. Notes taken by Clerk of Sporle Parish Council circulated.
 - 8.1.2 To note the receipt of the Section 56 Notice. Previously circulated.
 - 8.1.3 To receive the official notes taken at the meeting with Terry Jermy MP.
- 8.2 SAM 2 Sign maintenance check. To receive update and consider – 3 year check due 31.3.26.

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- 8.3 Additional defibrillator – to consider any suitable location within the village and whether to apply for a grant funded defibrillator through the British Heart Foundation.
- 8.4 To consider whether Council requires a Reserves Policy.
- 8.5 To consider and adopt the IT Policy.

9. Correspondence.

- 9.1 Ministry of Defence. To receive an invitation to a Reserve Forces evening.
5th March 2026.
- 9.2 High Grove solar farm update.

10. Village Matters.

- 10.1 To receive any reported footpath issues.
- 10.2 Bus Shelter – to consider any works necessary. To receive the grant notification £527.98.
- 10.3 Safer Neighbourhood Policing meeting – 12th January 2026. Attended by Cllr M Warner – to receive any comments/feedback.

11. Dates of next meetings.

- 11.1 To consider and agree date of Parish Meeting.

Scheduled meetings:

May 5th 2026 – 6pm for Annual Parish Meeting to be followed by Annual Parish Council meeting.

August 4th 2026 at 3pm.

November 3rd 2026 at 3pm.

12. Matters for next agenda.



MINUTES OF A MEETING OF BEACHAMWELL PARISH COUNCIL

Held on Tuesday 4th November 2025 at 3pm in the Villager Hall.

Present:

Cllrs J Cooper, S Davies, D Lambert (Chair), P Roberts, G Siddons, M Warner.

Clerk : Sarah Hunt

District Cllr Peter Wilkinson.

1. To receive and consider apologies for absence.

None. The meeting received confirmation that the current vacancy can be filled by co-option. This has been advertised on the noticeboard and facebook.

2. To record declarations of interest and approve any requests for dispensations.

None.

3. Minutes.

The minutes of the Parish Council meeting held on 5th August 2025 were AGREED as a true and correct record and signed by the Chair.

4. Public Form.

4.1 Fabian Eagle, County Councillor not present.

4.2 The meeting received a report from Peter Wilkinson, District Councillor.

Matters covered included the local government reform, a three area division of Norfolk was favoured by Breckland. The Mayoral election will take place in May 2026. The Breckland Local Plan is now at stage 18 and out for consultation with members of the public.

4.3 No members of the public present.

5. Updates on previous Matters.

Reports on progress of items not on the agenda from the previous meetings.

5.1 Photographing of damage to fencing to share with contractor – J Cooper forwarded to clerk, email response received – Most damage is older, but agreement some is more recent. Team reminded.

5.2 Confirmed that two new sets of defibrillator pads were sourced by the Clerk – reserve set on shelf in defibrillator box.

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- 5.3 NOTED that the insurance was renewed with Zurich as the most competitive quotation at £363.00.

6. Finance and Governance Matters.

- 6.1 It was RESOLVED to make the following payments;

Payments:

Zurich Insurance – already paid	£ 363.00
S Hunt expenses – Defibrillator pads – already paid	£ 139.39
Top Garden Services – 4 invoices – already paid	£1620.00
Sarah Hunt Sept salary incl homeworking – already paid	£ 704.80
Unity Bank charges August/Sept/October	£ 18.00
SLCC Membership for Clerk.	£ 110.00
S Hunt refund 02 top up – August 2025	£ 10.00
S Hunt Oct salary incl homeworking	£ 444.60
S Hunt Nov salary incl homeworking	£ 444.60

Receipts Noted:

Precept payment – Breckland Council	£6,786.00
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- 6.2 The meeting RECEIVED an up to date bank reconciliation as at 31.10.25 showing £17,927.54. The reconciliation was signed by Cllr J Cooper. As at 20.9.25 - £19,001.34 – Budget calculated using 6 months figures.
- 6.3 The meeting received budget against expenditure figures for year to 30.9.2025.
- 6.4 The asset register was reviewed and maintenance considered – Cllr G Siddons led this item.
Dog posts to be painted with black hammerite
Base of village sign similar
Phone box work outstanding, as are the windows in the bus shelter – metal windows to be fitted.
No need for imminent trackway repairs.
Current budget should be sufficient.
- 6.5 The draft budget for 2025/26 was REVIEWED. It was RESOLVED to set the precept figure for 2026-2027 at £11,932.00 as budget.
- 6.6 The following policies were REVIEWED and AGREED:
- 6.6.1 Standing Orders.
 - 6.6.2 Financial Regulations.
 - 6.6.3 Internal Controls Document
 - 6.6.4 Risk Management Assessment
- 6.7 Scribe increase - £3.72/month. £156.17/annually. NOTED.

7. Planning.

- 7.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date: NONE.
- 7.2 To receive notification of decisions taken by Breckland District Council: NONE.
- 7.3 RECEIVED notification of Treeworks:
- 7.3.1 PL/2025/1491/TCA. The Street, Beachamwell, PE37 8BD. G1 – Ash trees X2 located on RHS boundary. Sectional fell clear and cut to hedge height. Ash trees on boundary have 20-25% crown dieback and dysfunctional growth, medium limb failures into neighbouring

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property. Removal due to no long term management plan and clients will be planting a mixed native hedgerow (gap fill) along boundary.

8. Administrative Matters.

- 8.1 Footpath Map – to confirm that the original company has failed to respond. To receive new quotation if available from Prontaprint – they printed the original.
- | | |
|---------------------|----------------|
| 250 copies | £140.00 |
| 500 copies | £205.00 |
| 1,000 copies | £245.00 |
- It was AGREED to print 1,000 copies. The clerk was advised by Cllr Peter Wilkinson to put in an application to the SPARK fund at Breckland for the printing costs.
- 8.2 Website – Clerk has training scheduled at 2pm on Friday. The website should be live shortly afterwards. Any changes/corrections to be notified to the Clerk.
- 8.3 Registration of Village Green. It was AGREED to update the area to be registered to include the trackway as demonstrated on VG27. NOTED that Beachamwell Enclosures Award does not appear to have been deposited with the Archive centre.
Clerk to identify minutes referring to installation/maintenance of trackway by church.
- 8.4 RECEIVED confirmation of Tree Preservation order – Land to the south of St John's Farm, Grid Rf: 574543.7.

9. Correspondence.

- 9.1 NOTED the invitation from Breckland Council for Town and Parish Engagement Sessions – 28th October Shropham, 3rd November Narborough.
- 9.2 RECEIVED emailed questions from the PCC and holding response from Clerk. No support for a new lychgate. Far more detail needed about any path installation, but no need if no lychgate. 3rd question re; opening both doors at church difficult to understand. Clerk to mention that opening up the church should be a priority.
- 9.3 Norfolk Constabulary. Operation Radium. Clerk to sign up.
NOTED that the next Safer Neighbourhood Planning meeting will be held at Beachamwell Village Hall on the 12th January at 7pm.
- 9.4 Norfolk County Council – bus review of provision within the area including Swaffham Flexibus serving Beachamwell. To note the Clerk has posted this on Facebook. Clerk to respond citing importance of retaining flexibus service.
- 9.5 Norfolk Community Biodiversity Award Winners notification – previously distributed. NOTED.
- 9.6 CPRE – Getting Solar off the land exhibition – 20th November 2pm to 8pm Dereham Memorial Hall, NR19 1AD. Free. NOTED
- 9.7 Email from Kickstart Norfolk regarding Community Car Scheme – support for any scheme that decreases rural isolation.

10. Village Matters.

- 10.1 Bat Survey – outcome. Cllr J Cooper to write a report for publication. Rare bats in village with a wide variety of species.

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11. Dates of next meetings.

11.1 Parish Meeting to be confirmed as May 5th before the Annual Parish Council meeting.

Scheduled meetings:

February 3rd 2026 – 3pm

May 5th 2026 – 6pm

12. Matters for next agenda.

The meeting closed at 4.48pm.

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Official copy of register of title

Title number NK536683

Edition date 13.05.2024

- This official copy shows the entries on the register of title on 07 Jan 2026 at 11:25:12.
- This date must be quoted as the "search from date" in any official search application based on this copy.
- The date at the beginning of an entry is the date on which the entry was made in the register.
- Issued on 07 Jan 2026.
- Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.
- This title is dealt with by HM Land Registry Kingston upon Hull Office.

A: Property Register

This register describes the land and estate comprised in the title.

NORFOLK : BRECKLAND

- 1 (13.05.2024) The Freehold land shown edged with red on the plan of the above title filed at the Registry and being Land lying to the north of 42 The Green, Beachamwell, Swaffham (PE37 8BB).

B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title qualified

- 1 (13.05.2024) QUALIFICATION: The estate was vested in the first proprietor as a result of the registration of the first proprietor as owner of the land under section 8 of the Commons Registration Act 1965. This registration (under the Land Registration Act 2002) does not affect the enforcement of any estate, right or interest adverse to, or in derogation of, the proprietors title subsisting at the time of registration under the Commons Registration Act 1965 or then capable of arising and which exists despite that registration.
- 2 (13.05.2024) PROPRIETOR: BEACHAMWELL PARISH COUNCIL care of Town Clerk, 58 Hercules Road, Norwich NR6 5HH and of beachamwellparishcouncil@gmail.com.

C: Charges Register

This register contains any charges and other matters that affect the land.

- 1 (13.05.2024) The land is subject to such restrictive covenants as may have been imposed thereon before 13 May 2024 and are still subsisting and capable of being enforced.

End of register

These are the notes referred to on the following official copy

The electronic official copy of the title plan follows this message.

Please note that this is the only official copy we will issue. We will not issue a paper official copy.

This official copy was delivered electronically and when printed will not be to scale. You can obtain a paper official copy by ordering one from HM Land Registry.

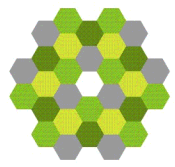
This official copy is issued on 07 January 2026 shows the state of this title plan on 07 January 2026 at 11:25:12. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002). This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground.

This title is dealt with by the HM Land Registry, Kingston upon Hull Office .

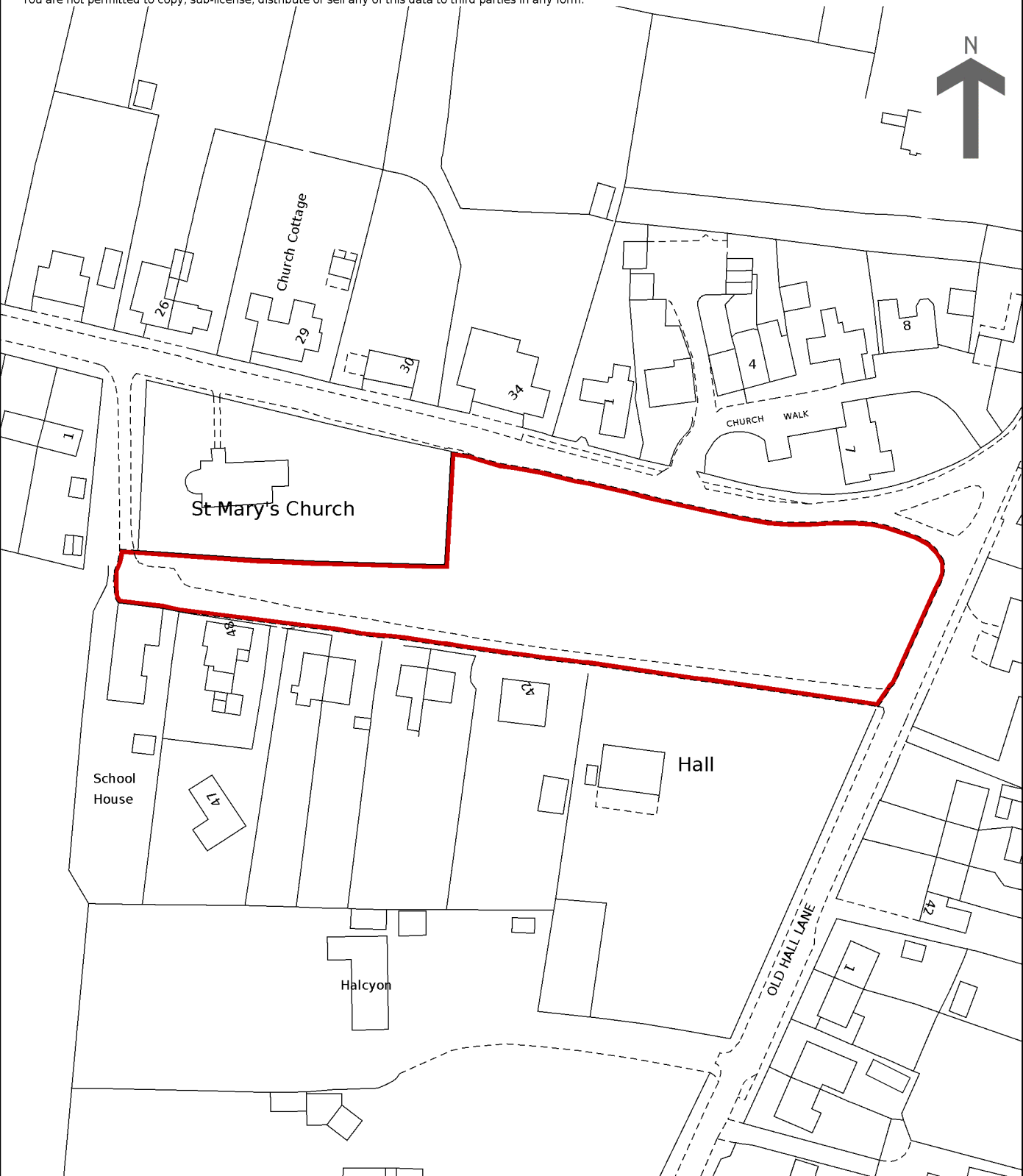
HM Land Registry

Official copy of title plan

Title number **NK536683**
Ordnance Survey map reference **TF7505SW**
Scale **1:1250 enlarged from 1:2500**
Administrative area **Norfolk : Breckland**



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Terry Jermy MP Office - Solar meeting 16.01.2025

In attendance, representatives from Sporle with Palgrave Parish Council, Beachamwell Parish Council, Ashill Parish Council.

Meeting Notes: Sporle PC Clerk

TERRY JERMY:

- Think RWE have been listening and making some changes, not all, to their plans. So need to keep working together.
- Met with George Freeman MP before Xmas, joint meeting coming up soon, meeting at key points in the process.
- Claim that grazing is agriculture, so not losing agricultural land, but need more evidence that this is realistic
- BIGGEST ISSUES
 - o Fire Risk Aspect
 - o Standing water provision – lack of details Mark Aitkins picked up on, met with fire service and talked to them, reassurance they are being consulted in their views as well, have new internal documents around solar and battery storage, new for Norfolk fire service, are being involved, and ensuring they are being communicated to.
 - o Traffic management plan particularly during construction, more parishes than we realise may be affected by this, so sharing this to those parishes. 2-year construction period.
 - o Community Fund, considering spreading the area wider, so those mostly affected may get less. More clarify needed.
 - o Green benefits, none of this is tested, haven't had evidence of long-term facts & figures, and solar farms are still fairly new. Biodiversity net gain, how? Surveys and studies still underway.

OTHER COMMENTS / DISCUSSION / ALL

- Concern with regard to connection to the grid, article in The Times, building more capacity for the grid, then having to build pylons and cabling that isn't there,
- Cumulative impact policy needs to be updated, and catch up with affected more so in Norfolk, disproportionately affected.
- Land use in March 26 publish national land use framework, addresses key point around Grade 2 and above farmland, energy isn't catching up with farming policy, need stricter rules on protecting Grade 2 and above farmland.
- Concerns with landscaping and visual effects, gradient of the land not being taken into consideration. It will affect the Peddars Way, and Castle Acre. No proper visual points in original scoping report. Also not acknowledged in the original consultations. Along with the combined effect of The Drovers & high Grove combined in this area.

- Grazing explained from an experienced grazer, dogs cannot be used and grass doesn't grow under each panel, only graze about 1/3 the number of sheep on a standard field of the same size. Ely farm is used as an example to prove this statement. Also concerns with regard to being able to view and manage sheep and their health, and chemicals used for cleaning panels. To be challenged.
- Soil erosion and water run off due to lack of grass / growth under panels.
- Concern with regard to on-going management, will the same company manage for the duration of the life of the farms? Or will it change hands? Will it be regulated by planning conditions that can be enforced?
- Concern regarding ecological reports, and lack of attendance on site. Ecological assessments at statutory consultation deemed generic and lacking in details. Waiting on RWE to get back with more information and reports.
- Deer, nothing mentioned in High Grove or The Drovers as not statutory requirement and not endangered, deer management is not considered, within the Sporle area there is not enough room around the edges of the field and deer fencing and hedges, concentrating deer into narrow corridors, will cause accidents on A1065 and A47. Deer control programme may be controversial, but they'll be moved to smaller areas and are over-population. Also hares, important species, holes in bottom of hedges but not specified side or frequency. Bird species are also not mentioned or accounted for.
- Fire – no examples of where their proposal for batteries has been used historically with separating the battery storage

Notes of meeting with Parish Councils about High Grove Solar Farm application, 16 January 2026

1. Present:

Terry, Gareth

Swaffham Town Council

- Lindsey Beech (in person)

Beachamwell Parish Council

- Sarah (online)

Ashill Parish Council

- Chair Alan Ketteringham (in person)
- Jenny Lusher (online)
- Jean Sangster (in person)

Sporle Parish Council

- Cllr Janis Bevan (Teams)
- Lolly Dawson (Teams)
- Mike Bennett (in person)
- Cllr Howard Taylor (in person)

Representatives from Marham & Narborough PCs were also invited but unable to attend.

2. GD summarised key issues raised by TJ in response to statutory consultation in 2025. The response was circulated to Parish Councils but if you don't have a copy please get in touch. In a subsequent discussion with RWE Terry questioned their claim that the site would be grazed as the design and management of the site and availability of suitable graziers would need careful consideration before such a commitment can be made.
3. Terry summarised key issues to discuss with RWE from his point of view
 - Fire risk and water provision. Terry had a meeting with Norfolk Fire Service who were happy with the consultation so far and had produced a new internal policy on dealing with solar farms.
 - Construction traffic management - could affect settlements not directly covered by the application site; we need to ensure those settlements are made aware and have a voice.

- Community Fund – inadequate, not inflation proof, diluted by extending the area covered including additional settlements affected by construction traffic which will only be for 2 years. Community fund should be for the lifetime of the development.
- Environment – the desk studies seen at the statutory consultation stage made lots of assumptions so we await the results of detailed surveys and environmental impact assessments for the application stage. Need to be alert to greenwashing.
- Wants views from PCs before meeting RWE on 30 January.

4. Further concerns arising from discussion with PC reps:

- Concern with regard to connection to the grid; building generation capacity ahead of grid capacity.
- Concern over cumulative impact – large scale solar is being clustered in Norfolk because of soils, climate & proximity to grid upgrades – disproportionate impact.
- Land use policy - National Land Use Framework due to be published in Government in March; this needs to address the concern about BMV agricultural land (Grade 1, 2 & 3a) being impacted. Policies on renewable industry are lagging behind the industry and have not yet caught up with policy changes in agriculture & the environment.
- Concerns with landscaping and visual effects, gradient of the land making panels more visible, affecting the Peddars Way and Castle Acre. No proper visual points in original scoping report. Open vistas could be affected by screening planting. Combined effect of The Drovers & High Grove in this area.
- Concerns over the practicality of grazing under panels: low stocking rates affecting commercial viability (but good for ecology), restricted visibility to check stock and see sheep dogs, bare ground under panels, concern over substances used to clean panels being toxic.
- Concern over run-off from edges of panels creating gulleys and soil erosion which can then lead to blocked drains.
- Concern with regard to on-going management, will the same company manage for the duration of the life of the development? Need enforceable planning conditions.
- If technology develops to increase power generation per panel will the development be limited to a maximum supply threshold (in which case the area covered by panels could be reduced as more efficient panels are introduced)?
- Concern regarding ecological reports, and lack of observed site surveys. Ecological assessments at statutory consultation stage were lacking in detail

so we await more detailed survey and assessments by RWE in the run-up to the application

- Nothing from RWE so far on deer management. High deer numbers are damaging to ecology and farming, and restriction by fencing out the development areas will concentrate deer in smaller areas and shift them onto surrounding land with damaging impacts, including road crossings and accident risk, particularly on A1065 and A47. Deer control programme may be controversial.
- Concern about assessment of impact and mitigation measures for hares – more fences, screening planting etc in the wrong location will reduce the area suitable for them as they prefer open vistas, as it will for certain birds such as wintering golden plover.
- Concern that RWE is introducing new technology with hybrid battery storage units – greater fire risk than more traditional battery storage units?
- If any other areas of concern occur to anyone after the meeting please let Terry know

5. **Next steps** Terry has a meeting with RWE on 30 January and will circulate notes afterwards. PCs are having separate meetings with RWE over the coming months. Terry & George Freeman may then convene a meeting of all the PCs together. RWE aiming to submit application in April.

Gareth

Constituency Caseworker, Environment & Farming

16/01/2026

Recommended Maintenance Schedule

Portable Signs

We recommend that once the warranty of your sign has expired after 3 years, the sign(s) is couriered back to Westcotec HQ for a doppler radar check and coin cell battery replacement to ensure correct operation.

If this schedule is not met, we are unable to ensure the full operation and dependability of both the doppler radar and the data collection option if enabled, as the data can become corrupt if the coin cell battery is not replaced.

Maintenance schedule for portable signs – At the beginning of year 4

KEEP the delivery box

Collection included using our courier.

Assessment of sign and internal doppler radar check, including sign clean and bench testing.

Coin cell replacement for data date and time storage.

Delivery back to customer using our courier.

£110 plus £27.50 courier each way. **£165.00 +VAT total.**

Prior to the year 7 maintenance, we recommend that the battery voltage is tested after a full charge to determine whether replacement batteries will be required. Signs purchased from July 2020 have voltmeters installed as standard.

Maintenance schedule for portable signs – At the beginning of year 7

Collection included using our courier.

Assessment of sign and internal doppler radar check, including sign clean and bench testing.

Coin cell replacement for data date and time storage.

Delivery back to customer using our courier.

£130 plus £27.50 courier each way. **£185.00 +VAT total.**



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Registered Office: Westcotec Ltd 34 Bertie Ward Way Rash's Green Ind Est Dereham Norfolk NR19 1TE

Reg'd in Cardiff No: 4208260

Beachamwell Parish Council IT Policy

1. Introduction

Beachamwell parish council recognises the importance of effective and secure information technology (IT) and email usage in supporting its business, operations, and communications.

This policy outlines the guidelines and responsibilities for the appropriate use of IT resources and email by council members, employees, volunteers, and contractors.

2. Scope

This policy applies to all individuals who use Beachamwell parish council's IT resources, including computers, networks, software, devices, data, and email accounts.

3. Acceptable use of IT resources and email

Beachamwell parish council IT resources and email accounts are to be used for official council-related activities and tasks. Limited personal use is permitted, provided it does not interfere with work responsibilities or violate any part of this policy. All users must adhere to ethical standards, respect copyright and intellectual property rights, and avoid accessing inappropriate or offensive content.

4. Device and software usage

Where possible, authorised devices, software, and applications will be provided by Beachamwell parish council for work-related tasks.

Unauthorised installation of software on authorised devices, including personal software, is strictly prohibited due to security concerns.

5. Data management and security

All sensitive and confidential Beachamwell parish council data should be stored and transmitted securely using approved methods. Regular data backups should be performed to prevent data loss, and secure data destruction methods should be used when necessary.

6. Network and internet usage

Beachamwell parish council's network and internet connections should be used responsibly and efficiently for official purposes. Downloading and sharing copyrighted material without proper authorisation is prohibited.

7. Email communication

Email accounts provided by Beachamwell parish council are for official communication only. Emails should be professional and respectful in tone. Confidential or sensitive information must not be sent via email unless it is encrypted.

Be cautious with attachments and links to avoid phishing and malware. Verify the source before opening any attachments or clicking on links.

8. Password and account security

Beachamwell parish council users are responsible for maintaining the security of their accounts and passwords. Passwords should be strong and not shared with others. Regular password changes are encouraged to enhance security.

9. Mobile devices and remote Work

Mobile devices provided by Beachamwell parish council should be secured with passcodes and/or biometric authentication. When working remotely, users should follow the same security practices as if they were in the office.

10. Email monitoring

Beachamwell parish council reserves the right to monitor email communications to ensure compliance with this policy and relevant laws. Monitoring will be conducted in accordance with the Data Protection Act and GDPR.

11. Retention and archiving

Emails should be retained and archived in accordance with legal and regulatory requirements. Regularly review and delete unnecessary emails to maintain an organised inbox.

12. Reporting security incidents

All suspected security breaches or incidents should be reported immediately to the designated IT point of contact for investigation and resolution. Report any email-related security incidents or breaches to the IT administrator immediately.

13 Training and awareness

Beachamwell parish council will provide regular training and resources to educate users about IT security best practices, privacy concerns, and technology updates. All employees and councillors will receive regular training on email security and best practices.

14. Compliance and consequences

Breach of this IT and Email Policy may result in the suspension of IT privileges and further consequences as deemed appropriate.

15. Policy review

This policy will be reviewed annually to ensure its relevance and effectiveness. Updates may be made to address emerging technology trends and security measures.

16. Contacts

For IT-related enquiries or assistance, users can contact the Clerk

All staff and councillors are responsible for the safety and security of Beachamwell parish council's IT and email systems. By adhering to this IT and Email Policy, Beachamwell parish council aims to create a secure and efficient IT environment that supports its mission and goals.

Date: _____

Signature: _____

Role: _____

From: EA - AO Employer Engagement 2 (Katie Conetta) <ea-empsasst2@rfca.mod.uk>
Sent: 13 January 2026 10:32
To: 'beachamwellparishcouncil@gmail.com'
Subject: Invitation to a Reserve Forces Training Evening – Thursday 5th March 2026



**Ministry
of Defence**

Kristina Carrington
East Anglia RFCA
250 Springfield Road
Chelmsford
Essex
CM2 6BU
Tel: 01245 244817
Mob: 07920 194138
Email: ea-empsp@rfca.mod.uk
13th January 2026

Sarah Hunt
Beachamwell Parish Council
beachamwellparishcouncil@gmail.com

Dear Sarah,

RE: Invitation to a Reserve Forces Training Evening – Thursday 5th March 2026

With kind permission of the Commanding Officer 3 Royal Anglian and No 1 Coy, Lt Col Ed Matts, I have pleasure in inviting you and a colleague to join us at the Army Reserve Centre, 325a Aylsham Road, Norwich, NR3 2AB for a presentation exploring our Reserve Forces.

Please arrive from 1830hrs for registration and coffee in readiness to be welcomed by Lt Col Matts at 1900hrs followed by a Curry Supper.

There will then be a few short presentations on the roles, skills and abilities of the Reserves, how they contribute to the Defence of the Country, the benefit to you should you employ a member of the Reserve Forces and how you can support the Armed Forces Community.

You will have the opportunity to see various equipment stands from 3 Royal Anglian, 6 Army Air Corps, 254 Medical Regt, and 2620 RAuxAF Squadron. The evening should conclude at 2130hrs.

To confirm your attendance, please RSVP to Katie Conetta at ea-empsasst2@rfca.mod.uk at your earliest convenience.

I look forward to hearing from you and do hope that you are able to join us for what will be an interesting and insightful look into your Reserve Forces.

Kind regards,

From: Info High Grove <info@highgrovesolar.co.uk>
Sent: 26 January 2026 17:00
Subject: High Grove Solar Farm - Jan 26 Update

Good afternoon,

I hope you're well. I'm writing to provide an update regarding the grid connection for High Grove Solar Farm.

You may be aware that the National Electricity System Operator (NESO) has been undertaking a process of reforming the queue for grid connections over the last year. Energy generation projects were required to submit their applications to NESO last summer and the outcomes of this process are now known. I can confirm that High Grove Solar has received confirmation of a 'Gate 2 Phase 2' offer from NESO. This means that High Grove will be offered a connection date between 2031 and 2035. The precise connection date will be confirmed by NESO in Q3 this year.

You may recall that we had intended to submit our application for a Development Consent Order (DCO) to the Planning Inspectorate in April 2026. The submission will now be delayed from April to allow time for us to consider the implications of the Gate 2 Phase 2 outcome, and similarly, to allow additional time for National Grid Electricity Transmission (NGET) to conclude the work they are carrying out to identify a preferred site for the NGET 400kV substation that is required to connect High Grove and other projects into the existing transmission network. We are currently working to confirm a revised DCO application date and will in touch to share this with you as soon as possible.

Thank you for your patience and should you have any immediate questions in relation to the above or any other matter relating to High Grove Solar, please do not hesitate to contact us.

Kind regards,
Orla
High Grove Solar Farm Team