



MINUTES OF A MEETING OF BEACHAMWELL PARISH COUNCIL

held on Tuesday 5th November 2024 at 3pm in the Villagers Hall.

Present: Cllrs J Cooper (part), S Davies, C Friend, D Lambert (chair), P Roberts, G Siddons, M Warner.

Clerk: Mrs Sarah Hunt

1 Member of the public.

- 1. To receive and consider apologies for absence.**
Cllr J Cooper – lateness.
- 2. To record declarations of interest and approve any requests for dispensations.**
None.

Cllr C Friend joined the meeting.

- 3. Minutes.**
The minutes of the Parish Council meeting held on 3rd September 2024 were AGREED as a true and correct record.
- 4. Public Form.**
 - 4.1 Fabian Eagle, County Councillor not present.
 - 4.2 Peter Wilkinson, District Councillor – Report circulated, car parking strategy consultation now open.
 - 4.3 A member of the public thanked councillors for their work with the SAM2 camera, locally it is perceived to have had a positive impact on speeding within the village.
Stiles on local footpaths were brought to Council as creating an accessibility issues for some residents. Clerk to investigate.
- 5. Updates on previous Matters.**
To receive reports on progress of items not on the agenda from the previous meetings – no decisions may be taken under this item.
 - 5.1 Definitive Map printout. A3 requested – Cllr Fabian Eagle has collected this – to be brought to next meeting.

Clerk: Sarah Hunt. Postal Address: 58 Hercules Road, Hellesdon, Norwich, Norfolk, NR6 5HH

Telephone: 07355694133

Email: beachamwellparishcouncil@gmail.com

- 5.2 Footpaths used within the Parish that do not appear on definitive map. Awaiting hard copy of map.
- 5.3 Shingham Lane – erection of 'No HGV' sign completed.
- 5.4 Tree works on village green instructed. Application submitted for permission within conservation area.

6. Finance and Governance Matters.

- 6.1 It was RESOLVED to make the payments as detailed and note income. NOTED that this includes backpay for the Clerk following the national salary agreement. SCP26 now £18.72/hour. PROPOSED Cllr M Warner, seconded Cllr Roberts.
- 6.2 The meeting RECEIVED an up to date bank reconciliation showing £14,782.34 as at 30.09.2024.
- 6.3 The Risk Management Assessment was AGREED as presented.
- 6.4 Asset Register REVIEWED. The following maintenance actions were AGREED. It was RESOLVED that Cllr G Siddons have a pre-approved amount of £200.00 to draw down to provide gravel for use on the trackway on the village green as necessary. PROPOSED Cllr D Lambert, seconded Cllr M Warner. It was AGREED that the noticeboard be treated with Danish Oil. That the village sign be taken down, sandblasted and repainted. That the leadwork on the village sign be redone. Thanks were expressed for the work on the Shingham Telephone box which is now completed and open for book lending. Risk Assessments to be provided to the Clerk by Cllr G Siddons prior to any works commencing.

Cllr J Cooper joined the meeting.

- 6.4 The budget was REVIEWED to date and it was AGREED that earmarked reserves remain as is. To note £400 adjustment has been made from General open spaces to Grounds Maintenance (tree works to be costed to Grounds Maintenance).
- 6.5 The prepared budget was 11,372.00 - given the anticipated increase in Grounds Maintenance as the Council has reached the end of its long term agreement and the cost of anticipated tree works it was RESOLVED to set the precept 2025/26 at 13572.00 an increase of £2,200 on the original budget figure which looks likely given the early responses on grass cutting tenders. PROPOSED Cllr G Siddons, seconded Cllr M Warner. It was noted by councillors that this is a significant percentage increase but equates to 66p/week on this year's Band D Figures.
- 6.6 The meeting RECEIVED Internal Audit quotations and instructed Sonya Blythe to be the Internal Auditor for 2024/25 at a cost of £125.00.
- 6.7 To receive quotations for grounds maintenance. Next meeting.

7. Planning.

- 7.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date:
 - 7.1.1 NONE.
- 7.2 To note any applications received between meetings and the Parish Council response:

Clerk: Sarah Hunt. Postal Address: 58 Hercules Road, Hellesdon, Norwich, Norfolk, NR6 5HH

Telephone: 07355694133

Email: beachamwellparishcouncil@gmail.com

NONE.

- 7.3 To receive notification of decisions taken by Breckland District Council:
- 7.3.1 3PL/2024/0683/F – 5 Drymere, Beachamwell. Erection of two bed log cabin to be used as annexe ancillary to main dwelling with associated parking (self build). REFUSED.
- 7.3.2 TRE/2024/0191/TCA – Beachamwell Hall, The Green, Beachamwell. 1504 – Horse Chestnut Crown Reduction targeting the limb extending northeast at 2.5 from ground reducing by 1.2 in length to suitable growth points. 1509 Sycamore Crown Reduction to address crown imbalance Southern & Western spread should be reduced by 1.5-2 meters in length and feathered back into the remaining crown. Remove deadwood over 30mm from within crown remove Ivy to 2m to aid inspection noted to the removal of Ivy has been partially undertaken (Tree Work App CA). NO OBJECTION.
- 7.3.3 3PL/2024/0596/HOU – 4 The Street, PE37 8BD. Proposed side and rear single storey extensions, porch and internal alterations. PERMITTED.
- 7.4 EN0110010 - High Grove Solar - EIA Scoping Notification and Consultation – NOTED that the Council submitted comments of objection.
- 7.5 NOTED that the Breckland Local Plan has been paused due to national changes.

8. Administrative Matters.

- 8.1 NOTED that the Clerk attended the Breckland Engagement event which took place on Tuesday 17th September at Dereham.
- 8.2 Village Green Treeworks ordered 14th September from Golden Tree Surgeons – Conservation area permissions applied for (6 week turnaround) then work will be scheduled in. NOTED.
- 8.3 NOTED that a Tree Preservation Order has been requested on two trees located at St Johns Lane, Beachamwell. Tree Officer to visit site.
- 8.4 NOTED that the Clerk has an annual salary review on 1st December – no increase in scale point.
- 8.5 NOTED that loose leaf minutes from 2002 to 2020 have been delivered for binding. These will be deposited at the Archive Centre with historical accounts in due course.

9. Correspondence.

- 9.1 Norfolk Co Co – Norfolk Minerals and Waste Local Plan: Publication of proposed Main Modifications and Additional Modifications Invitation to make representation. No response.
- 9.2 National Planning Policy Framework – proposed changes. NOTED response from Breckland District Council.

10. Highways and Village Matters.

- 10.1 To consider any projects suitable for the Parish Partnership scheme and agree application. NONE.
- 10.2 To receive the results of enquiries with regard to siting a camera on the SAM2 devices. There are no camera's on SAM2's for neighbouring parishes. This is not possible with existing technology. NOTED. Separate page requested for website to upload SAM2 data.

Clerk: Sarah Hunt. Postal Address: 58 Hercules Road, Hellesdon, Norwich, Norfolk, NR6 5HH

Telephone: 07355694133

Email: beachamwellparishcouncil@gmail.com

- 10.3 It was RESOLVED to conduct a bat survey within the Parish Summer 2025. Cllrs J Cooper and G Siddons to spearhead. Clerk to arrange free loan of equipment to facilitate.

11. Dates of next meetings.

Tuesday January 7th 2025 at 3pm

Tuesday March 4th 2025 at 3pm

ANNUAL PARISH MEETING; Tuesday March 11th at 7pm.

May 6th 2025 – Annual Parish Council Meeting – 3pm

July 1st 2025 – 3pm

September 2nd 2025 – 3pm

November 4th 2025 – 3pm

12. Matters for next agenda.

Payments for Authorisation November 2024 Meeting of Beachamwell Parish Council				
PAYMENTS				
Sarah Hunt	Payroll and WFH - November	£425.81		£425.81
Sarah Hunt	Payroll and WFH - December (no mtg)	£350.60		£350.60
HMRC	November	£99.80		£99.80
HMRC	December	£81.00		£81.00
Sarah Hunt	refund SLCC partial membership	£41.04		£41.04
Sarah Hunt	refund wilco frame for postcard	£9.98	£2.00	£11.98
Unity Bank	Charges (Sept)	£5.40		£5.40
Nurture Landscapes	Grass Cutting	£1,180.01	£236.00	£1,416.01
		£2,193.64	£2.00	£2,431.64
Income				
Breckland	Precept - second instalment	£4,312.40		£4,312.40

Signed:

Dated:

The meeting closed at 4.18pm

Clerk: Sarah Hunt. Postal Address: 58 Hercules Road, Hellesdon, Norwich, Norfolk, NR6 5HH

Telephone: 07355694133

Email: beachamwellparishcouncil@gmail.com