



ANNUAL MEETING OF BEACHAMWELL PARISH COUNCIL

To be held on Tuesday 14th May 2024 at 7pm in the Village Hall.

Friday 26th April 2024

To members of the Council,

You are hereby summoned to attend the meeting of Beachamwell Parish Council on Tuesday 14th May 2024 at 7pm in the Villagers Hall.

Members of the press and public are invited to attend.

Sarah Hunt

Sarah Hunt
Parish Clerk

AGENDA

- 1. Election of Chair.**
- 2. Election of vice-Chair**
- 3. To receive and consider apologies for absence.**
- 4. To consider any applications for co-option.**
One Councillor position remains unfilled following the election, to receive update on current vacancy.
- 5. To record declarations of interest and approve any requests for dispensations.**
If you have a Disclosable Personal Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role.In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, you may not vote in the matter.

Clerk: Sarah Hunt. Postal Address: 58 Hercules Road, Hellesdon, Norwich, Norfolk, NR6 5HH

Telephone: 07355694133

Email: beachamwellparishcouncil@gmail.com

6. Minutes.

To consider and approve the minutes of the Parish Council meeting held on 12th March 2024

7. Public Form.

- 7.1 To receive a report from Fabian Eagle, County Councillor.
- 7.2 To receive a report from Peter Wilkinson, District Councillor.
- 7.3 To receive questions or comments from members of the public.

8. Updates on previous Matters.

To receive reports on progress of items not on the agenda from the previous meetings – no decisions may be taken under this item.

8.1 .

9. Finance and Governance Matters.

9.1 To consider and agree payments at Annex A and note any income.

9.2 To receive end of year accounts for 2023/24:

- 9.2.1 To resolve to declare that Beachamwell Parish Council is an exempt authority as neither the gross income or gross expenditure exceeds £25,000 for the 2023/24 Financial Year. To sign the Certificate of Exemption.
- 9.2.2 To approve Section 1 of the AGAR, the Annual Governance Statement.
- 9.2.3 To approve Section 2 of the AGAR, the Accounting Statements.
- 9.2.4 To receive the Internal Audit AGAR Statement.
- 9.2.5 To receive and discuss the Internal Audit report and agree any necessary actions.
- 9.2.6 To receive the analysis of variances.
- 9.2.7 To receive the bank reconciliation as at 31.3.24.
- 9.2.8 To note the period for the exercise of public rights; Monday 3rd June 2024 to Friday 12th July 2024.
- 9.2.9 To note that the VAT reclaim has been sent and refunded; £502.82.

9.3 To consider any quotations received for tree works on the Village Green.

9.4 To note that the Council has responsibility for the village green.

9.5 To review the Councils Complaints policy. Next meeting.

9.6 To review the Press and Media Policy. Next meeting.

9.7 To note that the Barclays Account is now CLOSED.

9.8 To receive and agree receipts and approve payments to G Siddons for 2 x bags of gravel at £40/tonne and one bag of postcrete.

9.9 To note that Cllrs C Friend and J Cooper have been added as signatories to Unity Bank. Signatories now Cllrs Lambert, Siddons, Friend and Cooper.

10. Planning.

10.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date:

10.1.1 .

10.2 To note any applications received between meetings and the Parish Council response:

10.2.1 3PL/2024/0278/HOU – 22 All Saints Way - Beachamwell. No comment sent.

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10.2.2 3PL/2024/0278/HOU. Comments sent.

10.3 To receive notification of decisions taken by Breckland District Council:

10.3.1 3PL/2024/0193/VAR – Park House, The Street, PE37 8BD. Variation of conditions 2 and 4 to 3PL/2023/0600/HOU – Amend the approved drawings for the garage and annexe to be relocated and the Arboricultural Impact Assessment (AIA), Tree Protection Plan (TPP) and Arboricultural Method Statement (AMS). (Variation of Cond's). PERMISSION.

11. Correspondence.

11.1 Email from villager concerning Park House.

11.2 Email from Planning Agent – Park House

12. Village Matters.

To raise any village issues.

13. Dates of next meetings.

July 9th at 3pm

September 10th at 3pm

November tbc

14. Matters for next agenda.

To review employment policies.