Bank Reconciliation 2017 – 2018

This reconciliation should include **all** bank and building society accounts and other short-term investment*. It **must** agree to Box 8 in the column headed "Year ending 31 March 2018" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payment (cash) basis

Bank Reconciliation

Local Council Name: Beachamwell Parish Council

Financial year ending 31 March 2018

Prepared by Mrs E. Powell (Parish Clerk/RFO) Date: 10th April 2018

Balance per bank statements as at 31 March 2018:	£	£
. Community Account (00156620)	7131.55	
Business Premium Account (90156639)	1427.51	
		8559.06
Less: any un-presented cheques at 31 March 2018 (normally only current account)		
Cheque number 100711	1639.50	
		1639.50
Add: any un-banked cash at 31 March 2018 e.g. Allotment rents banked 31 March 2018 (but not credited until 1 April)	N/A	N/A
Net balances as at 31 March 2018		6919.50

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2018	7497.83
Add: Receipts in the year	5812.79
Less: Payments in the year	6391.06
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above)	6919.56

****Note**: Long-term investments should be excluded from the bank reconciliation and from Section 2, Boxes 1,7 and 8. They must be shown in Section 2, Box 9 and recorded in the asset and investment register.*