

MINUTES OF BEACHAMWELL PARISH COUNCIL MEETING

Monday 14th March 2016 at 7.30pm in the Memorial Hall.

Present:

Councillors: John Adcock (Chair), Julie Ive; Diana Lambert (Vice Chair), Mark Powell, Tom Sanderson and Philip Spencer

District Councillor: Peter Wilkinson

County Councillor: Ian Monson

Parish Clerk: Eileen Powell

Members of the Public: None

Apologies:

Cllr Darren Wakelen. He had sent a letter of resignation [due to business interests] the previous evening. Mrs Powell will inform Breckland Council. Vacant position will be advertised.

Declarations of interest in items on the agenda:

Cllr Adcock: Matters arising item 15

Cllr Powell: Matters arising item 6

Mrs Powell will arrange for necessary forms to be signed.

Confirmation of the minutes of the meetings held on

11th January 2016 Cllr. Spencer proposed that they are accepted, Cllr. Powell seconded the proposal, passed nem con and signed by Cllr Adcock.

8th February 2016. Cllr. Ive proposed that they are accepted, Cllr. Powell seconded the proposal, passed nem con and signed by Cllr Lambert

Public Participation

To consider a motion to suspend the meeting to allow members of the public and the District/County Councillor opportunity to inform the meeting

At the commencement of each meeting, the Chair advises any public present to raise their hand to indicate their wish to comment on any item. The Chair, upon seeing a raised hand, will suspend the meeting to allow for public participation.

Planning Applications for Consideration / Considered:

1. 3PL/2015/1049/F New build contemporary Eco home. Permission Granted at Planning Committee Meeting held on March 7th 2016 at Dereham. Official letter not yet received.

Cllr. Spencer stated that he was surprised and disappointed that the plan was approved. It was contrary to planning policy – a loophole... Cllr Wilkinson will give the Parish Council feedback from the Planning Department.

Matters Arising

1.	Highways	Potholes and grups have been reported but work has not been done. Cllr Monson will follow this up especially the ‘flood grups’
2.	Pathways	1. Mrs Powell to follow up footpath 13 as it was not done last time - check with David Mills. Cllr Monson will also check. Cllr Ive proposed that Highways contact Mr Paul Lawrence, seconded by Cllr Lambert and agreed nem con. Cllr Monson suggested that Mrs Powell write to Highways.. 2. Footpath 10 has been sorted
3.	Transparency Code	Councillors are happy with it.
4.	Parish Council Website	Councillors are happy with it.
5.	a. Security and backup systems b. Archives	a. Cllr Ive proposed that Mrs Powell purchase a laptop, seconded by Cllr Spencer and agreed nem con. b. Cllr Ive and Mrs Powell still have to find a date to look into this. Cllr Ive will take papers to be stored to County Hall.
6	Clerk’s Contract	Cllr Powell left the room. Cllrs Spencer and Ive are not happy with the draft contract. A discussion took place and it was suggested that there would be a ceiling of £3,000.00 per annum. It was decided that Cllr Ive, Cllr Sanderson and Mrs Powell would look at the draft contract again.
7	Internal Audit Review	Cllr Spencer requested that internal auditor should look at the statements on the annual governance statement with view to asking us if we can sign and agree.

8	Standing Orders	To be reviewed at a later date. Proposed by Cllr Sanderson, seconded by Cllr Lambert and agreed nem con. The Standing orders which are on the website are to be removed until the review has taken place.
9.	Broadband – Beachamwell, Shingham and Drymere	Cabinet is in place in Beachamwell so superfast should be in place soon. Shingham are still having meetings
10.	Defibrillator	Only one member of the public has indicated interest
11.	Dog Fouling	This is still happening in asparagus field. Cllr Sanderson will supervise more thoroughly. Another notice to be put in G4N
12.	The Green Access Track	None of the householders turned up for the meeting. Cllr Sanderson will level road as a stop gap. He will look into filling the holes. Cllr Ive proposed that Cllr Lambert speaks to Mr Mackenzie and Cllr Sanderson speaks to the rest of the householders as to what they want, seconded by Cllr Spencer and agreed nem con. Once an agreement has been reached Cllr Sanderson will see to it and will charge less than quotes received.
13.	Bus Stop	Bus sign is now in place.
14.	Cleaning of Parish Council Notice Board	Still pending but will be done asap
15.	Consultation on Breckland Local Plan and email from Mrs Butler re land/houses on Chestnut Walk	Cllr Adcock did not leave the room <i>Email Query: Many thanks to the Parish Council for organising the Open Day and the subsequent open meeting. During the meeting when discussing the land on Chestnut Walk, we were assured that no plans had been developed so there were no proposed numbers of dwellings and that the land had just been offered for development. Since the meeting we have spoken to friends in the village who attended the open day and were told, by a Councillor, that a development of approximately 38 dwellings had been outlined. Could the Parish Council clarify this for us please?</i> None of the Councillors knew anything about this.

Finance:

1.	Current Account	£4466.36 when cheques below are paid at present £5169.41
2.	Business Account	£998.24
3.	Cheques paid and to be paid	1. HMR&C Tax for Clerk's salary [Jan, Feb, March] £116.00 2. Clerk's expenses [Jan, Feb, March] £39.00 3. Clerk's salary [Jan, Feb, March] £463.80 4. Hire of BMH for drop in session and extraordinary meeting 2016.02.08 £25.00 5. Hire of BMH for meeting 2016.03.14 £15.00 6. Mrs Spencer's expenses for display in bus shelter. Previous cheque incorrect as didn't tally with receipt [so second one to be issued £44.25 7. Mrs Spencer' expenses for display in bus shelter £20.00 [received after agenda issued] 8. Mrs Powell – Laptop for Parish Council £349.00
4.	Appointment of internal auditor	Mrs Powell to ask Mr Pearce if he will carry out the internal audit and Mazar's audit again.
5.	Norfolk ALC	Subs will be increased by 1% for financial year 2016/17. NALC has increased its fee from 5.6p per elector to 6.6p per elector. Invoices will be issued to members in financial year 2016/17, following confirmation of electorates.

Correspondence

As always, emails from County, NALC, Rural Services etc are circulated to Councillors and if relevant to Parishioners.

Information

1. Various 'News Updates' from Norfolk County Council

2. 2016.01.27 County Officer: Referendum principles - will not apply to parishes for 16-17
3. 2016.01.29 County Officer: Changes to Audit Arrangements – IMPORTANT
4. 2016.02.10 Mary Gray: Planning application documentation
5. 2016.02.25 Various letters from County Officer to Breckland members
6. 2016.03.08 County Officer: Increase of NALC subscriptions

Decisions

1. 2016.01.27 County Officer Petition: Giving Parish Councils the Right to Appeal Planning Decisions ?
2. 2016.01.29 The Queen's 90th Birthday - Commemorative Products that can be overprinted with your bespoke wording **No**
3. 2016.02.15 PCC request to use Village Green for Gardens open Day **Agreed**
4. 2016.02.27 BMH Disabled Access Project **Cllr Sanderson proposed that no money is given but a letter of support is written, seconded by Cllr Lambert - majority agreed.**
5. 2016.02.27 BMH request to use Village Green for Fete **Agreed**
6. 2016.03.01 Nick Johnson: CONSULTATION on Norfolk County Council Local List for Validation of Planning Applications **Send to each councillor**
7. 2016.03.05 Invitation from BMH committee for any councillor to join them **None of the councillors wanted to join the BMH Committee**

Other Business:

1	Recent visit to RAF Marham Cllrs Adcock and Lambert	Both councillors had found the visit interesting. Cllr Lambert read out a report.
2	Inclusion of Cllrs Monson and Wilkinson in circulated emails Cllrs Ive & Spencer	Cllrs Ive and Spencer are not happy with the clerk including Cllrs Monson and Wilkinson in all emails. The latter two agreed that all emails need not be sent.
3	Commemorative Coin for Queen's birthday	Possibly auctioned or names put in a hat. Decision to be made later
4.	Grass cutting of the Green	Leave it as it is – cuts by Norfolk CC for Breckland and CGM Ltd
5.	The Role of the Parish Councillor To consider the report from Cllr Spencer and agree the recommendation of the report.	A long discussion took place with inputs from everyone. It was agreed that of course councillors are entitled to ask questions, express opinions, make suggestions BUT the manner in which it is done is very important. The Code of Conduct should always be adhered to.

County Councillor's Report:

- Commonwealth plan
- Budget 3.99% now fixed, 2% will go to care for the elderly
- Devolution – Government is pushing hard to get group of counties to devolve to get more money. Elected Mayor to run 3 counties – lots of things which are done at county level
- Extra funding for road repairs.
- No cuts to Fire Stations – seven days a week in April
- Recycling Centre at Docking saved.

District Councillor's Report:

- Commonwealth Plan
- Breckland Book Month - Youngsters invited to get on the trail of a good book.
- Breckland Council scoops prestigious international prize

Cllrs Monson and Wilkinson were thanked for their reports

Items for next agenda: None

Dates of forthcoming meetings AGM and Ordinary Parish Council :

2016: May 9th

Meeting closed at 10.11pm

Cllr T. Sanderson signed as correct 9th May 2016