

MINUTES OF BEACHAMWELL PARISH COUNCIL MEETING

Monday 11th January 2016 at 7.30pm in the Memorial Hall.

Present:

Councillors: John Adcock (Chair), Diana Lambert (Vice Chair), Mark Powell, Tom Sanderson, Philip Spencer and Darren Wakelen

District Councillor: Peter Wilkinson

Parish Clerk: Eileen Powell

Members of the Public: 6 members of the public

Apologies:

Cllr Ive and Cllr Monson

Declarations of interest in items on the agenda:

Cllr Adcock: Other Business 7

Confirmation of the minutes of the meeting held on 9th November 2015

Cllr. Lambert proposed that they are accepted, Cllr. Powell seconded the proposal, passed nem con and signed.

Public Participation

To consider a motion to suspend the meeting to allow members of the public and the District/County Councillor opportunity to inform the meeting

At the commencement of each meeting, the Chair advises any public present to raise their hand to indicate their wish to comment on any item. The Chair, upon seeing a raised hand, will suspend the meeting to allow for public participation.

Cllr Adcock asked that a motion to suspend the meeting to allow members of the public an opportunity to inform the meeting be considered.

The meeting was suspended at 7.40 pm as requested, proposed by Cllr Sanderson, seconded by Cllr. Spencer and agreed nem con.

The item re Access to The Green was discussed at this point. See 'Other Business 3' for comments

The meeting was re-opened at 8.07 pm proposed by Cllr Powell, seconded by Cllr. Lambert and agreed nem con

Planning Applications for Consideration / Considered:

1. 3PL/2015/1083/F 2 St Johns Lane PE37 8FE Proposed Extension. [Permission Granted](#)
 2. 3PL/2015/1049/F New build contemporary Eco home. [Still being considered](#)
 3. 3PL/2015/1396/F Rear orangery extension, The Lodge. The Street. [Permission Granted see email from Planning below](#)
- 2016.01.08

Dear Councillors,

[Planning Permission for this planning application was received this afternoon - much to my surprise. As you know on December 4th I asked for an extension until 13th January as the Parish Council Meeting was on January 11th and Lisa said this was ok.](#)

Dear Councillors,

I have phoned Planning and an extension has been given until January 13th 2016.

This will go onto the next agenda.

Best wishes

Eileen

[I immediately phoned Lisa and asked her to send an explanation for the records - see below.](#)

[Best wishes](#)

[Eileen.](#)

Dear Mrs Powell,

[I refer to our telephone conversation today with regard to the above application.](#)

[I can only apologise that your agreed extension to comment to the 11th January wasn't honoured, this was in no way intentional and was an administration error on my part. I had put the note on a similarly referenced planning application.](#)

[Please be assured that I will make sure this does not happen in the future. More haste, less speed!](#)

[Kind regards,](#)

[Lisa O'Donovan](#)

Matters Arising

1.	Highways Update	Grups still not done
2.	Pathways Update	a. Footpath 10 needs clearing – Mrs Powell to contact Heygates again. b. Footpath 13 – Mrs Powell to check with Highways
5.	Transparency Code	Will look at it again. Proposed by Cllr Sanderson, seconded by Cllr Lambert and agreed nem con
6.	Parish Council Website	Covers everything required
7.	Security and back up systems Archives	Ongoing
8.	Follow up from recent Councillor Training course. a. Clerk's Contract b. Statement of Governance c. Internal Audit Review d. Standing Orders to be reviewed	a. Cllr Sanderson and Mrs Powell have drawn up a contract. Cllr Powell proposed that the former is thanked for his work, seconded by Cllr Wakelen and passed nem con b. This has been done. c. This is still to be done. d. These are still to be reviewed
9.	Broadband – Beachamwell, Shingham and Drymere	1. Still working on Shingham and Drymere 2. Beachamwell cabinet is now being installed
10.	Changes to Mobile Post Office	The new times are: Monday and Thursday 12.45 – 13.05 Tuesday and Wednesday 11.25 – 11.55
11.	RAF Marham Senior Citizens Christmas Lunch	15 residents attended. Thanks were sent RAF Marham

Finance:

1.	Current Account	£5697.90 (4 – 9 below to be deducted)
2.	Business Account	£998.24
3.	Cheques paid and to be paid	1. HMR & C Tax for Clerk's salary [Oct, Nov, Dec] £116.00 already paid cheque 100624 31.12.2015 2. Clerk's expenses [Oct, Nov, Dec] £39.00 already paid cheque 100625 31.12.2015 3. Clerk's salary [Oct, Nov, Dec] £463.80 already paid cheque 100626 31.12.2015 4. Hire of BMH this evening's meeting £15.00 5. CGM Group £450.79 6. Cllr Spencer's printing expenses for mobile Post Office £2.70 7. Hire BMH Heritage Day in September £25.00 8. NPTP Course in February Clerk will attend £35.00 9. Mrs Spencer's expenses for display in bus shelter £44.50
4.	Transparency Code Funding Applications	Cllr Sanderson proposed that this applied for, seconded by Cllr Lambert and passed nem con
5.	Precept	A long discussion took place. £6,500.00 to be requested. Proposed by Cllr Sanderson, seconded by Cllr Lambert and agreed by Cllrs Adcock, Powell and Wakelen. Cllr Spencer did not agree.
6.	New audit arrangements	Will not opt out. Proposed by Cllr Lambert, seconded by Cllr Wakelen and passed nem con

Correspondence

As always, emails from County, NALC, Rural Services etc are circulated to Councillors and if relevant to parishioners.

Other Business:

1	Defibrillator	Long discussion took place. Put notice into G4N. Anyone interested in doing a course or raising money, please contact the Parish Council
2	Dog Fouling	Several complaints about this happening on the asparagus field. A notice is to be put into G4N. Cllr Wilkinson will ask the Dog Warden about signs
3	The Green Access Track	a. Who owns it? Cllr Sanderson will make enquiries.

		b. Mrs Powell will give Mr Mackenzie details of Mr Michael Pope (the person who repaired road outside of Memorial Hall.
4.	Bus Stop	The 'apron' and post are in place but no bus stop sign – Mrs Powell to check
5.	Leylandii tree cutting	Cllr Sanderson will talk to Mr Peter Smith re trimming
6.	Cleaning of Parish Council Notice Board	Mrs Powell to contact Harry Stebbing re refurbishment
7.	Consultation on Breckland Local Plan	Sustainable appraisal plans for next 20 years. Consultation will run until 22 nd February. It was decided to hold a 'Drop In' session and an extraordinary meeting. See if BMH is available in Monday 1 st February. Can we restore the Village Boundary?

Cllr Adcock left the meeting [see declarations of interest] at point 7 above and Cllr Lambert took over.

County Councillor's Report:

No report as Cllr Monson not present.

District Councillor's Report:

Breckland Local Plan was launched on Monday 11th January 2016.

For a public consultation for six weeks. This is a plan 20 years,

The Preferred Direction consultation is made up of the following documents.

- . Breckland Local Plan Preferred Direction Part 1 –Policies.
- . Breckland Local Plan Preferred Direction Part 2- Emerging Sites.
- . Breckland Local Plan Preferred Direction Sustainability Appraisal Part 1- Policies,
- . Breckland Local Plan Preferred Direction Sustainability Appraisal Part 2- Emerging Sites.

Broadband.

Breckland District Council have released £950,000 to support the Norfolk rollout of Broadband this will be spent in Breckland for Breckland Resident's, I have been assured by BT Openreach that Shingham is being kept has an ongoing model as to see how as to reach out lying properties which are located beyond the fibre cabinet.

Relocation.

As from January 2016 the D.W.P. (Department of works and pensions) is being located in Elizabeth House East Dereham as a 1 stop shop, as 80 % of their clients also involved local council direction.

Peter Wilkinson

Conservative District Councillor.

Items for next agenda:

1. Posts for The Green
2. Gate posts across roadway by Church

Dates of forthcoming meetings:

2016: March 14th, May 9th

Meeting closed at 9.43pm

Cllr J. Adcock signed as correct 14th March 2016